

**THE MINUTES OF THE REGULAR MEETING OF
THE HOLTVILLE PLANNING COMMISSION
June 20, 2011**

The meeting of the Holtville Planning Commission was held on Monday, June 20, 2011 at 6:30 p.m. in the Civic Center. Commissioners present were Vikki Dee Bradshaw, Jim Predmore and Federico Garcia. Javier Ramos and Ginger Ward were absent. Staff members present were Laura Fischer, Alex Silva and Glyn Snyder. Ex Officio Member Richard Layton, City Attorney Steve Walker and City Planner Justina Arce were also present.

PLANNING COMMISSION CALLED TO ORDER:

Chairwoman Vikki Dee Bradshaw called the meeting to order at 6:35 p.m.

PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Alex Silva.

VERIFICATION OF POSTING OF AGENDA:

Glyn Snyder, Secretary verified that the agenda was duly posted at City Hall on June 17, 2011.

APPROVAL OF MINUTES:

A motion was made by Commissioner Predmore and seconded by Commissioner Garcia to approve the minutes of the regular meetings of May 16, 2011. All members present were in favor and the motion carried unanimously.

PUBLIC COMMENTS:

None

REPORTS OF CITY OFFICERS:

City Manager

The City Manager announced that her last day with the City is June 27, 2011. She told the Commissioners it has been a privilege and pleasure working for them. She said numerous projects are coming up and she anticipates positive things to continue happening in Holtville.

City Planner

A written report was provided and reviewed by the City Planner. She also reported on the BECC Wastewater Treatment Plant grant application which has made it to the pre-selection phase and also on the Alamo River Trail Project grant application which is ready to be designed.

REPORTS FROM PLANNING COMMISSIONERS:

Vikki Dee Bradshaw thanked Council Member Layton for attending the meeting.

Commissioner Garcia inquired about businesses that have shown an interest in opening in Holtville. The City Planner informed him that guidance was provided on possible locations but most have not been financially feasible. He also inquired about the status of some existing businesses. He was provided with updates from the City Manager and the City Planner.

New Business:

a. Discussion/Related Action Regarding Earl Walker Freestanding Sign Permit – Justina Arce, City Planner

A motion was made by Commissioner Predmore and seconded by Commissioner Garcia to approve Concept 1A as recommended by the PRC, except requested the traditional City Logo replace the carrots. All members present were in favor and the motion carried unanimously.

b. PUBLIC HEARING – Discussion/Related Action To Approve Conditional Use Permit 11-01 For The Holtville Fire Station Expansion Proposed At 549 Fern Avenue Via RESOLUTION 11-01 – Justina Arce, City Planner

City Planner reviewed the Staff Report provided to the Commission. Chairwoman Bradshaw opened the public hearing at 7:18 p.m. Receiving no public comments from the audience the public hearing was closed at 7:18 p.m. A motion was made by Commissioner Garcia and seconded by Commissioner Predmore to adopt Resolution 11-01 approving Conditional Use Permit 11-01 and proposed project for fire services facilities to be located at 549 Fern Avenue (APN 045-261-039). The motion carried 3/0 in the form of a roll call vote. Javier Ramos and Ginger Ward were absent for this motion.

ADJOURNMENT: Chairwoman Bradshaw adjourned the meeting at 7:20 p.m.

Vikki Dee Bradshaw
Chairwoman

Glyn Snyder
Secretary